

Community Recreation Supervisor - Facility supervision



The Springfield-Greene County Park Board is seeking enthusiastic, team-oriented and dedicated individuals to join our team as Community Recreation Supervisors. These positions will be leaders at one of our Park Board facilities.

We currently have two exciting openings: Cooper Tennis Complex and Chesterfield Family Center.

Day-to-day:

- **Assists with the daily operation of the facility.**
- **Front desk operation, membership sales and retention.**
- **Collaborates with colleagues to develop programs and community outreach.**
- **Recruits, hires and trains staff.**
- **Assists with programs, leagues and tournaments, and assists with budget oversight and monitoring of revenue and expenditures.**

Successful candidates will have:

- **Strong customer service experience.**
- **Experience effectively and collaboratively leading a team.**
- **Great organization skills, and thrives in a fast-paced environment.**

***Experience working with or around children is a plus for the Chesterfield Family Center assignment. This position will manage the childcare operations.**

About the [Community Tennis Section](#)

Named the 2016 USTA Outstanding Tennis Facility, Cooper Tennis Complex offers tennis lessons and leagues for all ages. The complex includes 12 indoor courts, 17 outdoor lighted courts including a 2,500-seat Stadium Court, and is the home of the Springfield Lasers Pro Tennis Team. Cooper Tennis Complex is home to high school tennis, collegiate teams, and the Greater Springfield Community Sports Development Tennis Program. The complex hosts a wide range of annual USTA events, including 10 and under events and USTA-sanctioned tournaments, as well as numerous other state and regional tournaments. It was named the 2000 USTA Outstanding Tennis Facility and the 2006 USTA Missouri Valley Section Facility of the Year. There are 16 other local parks hosting over 45 public courts across the Springfield community.

About Chesterfield Family Center

Chesterfield Family Center is open seven days a week and houses a full array of facility amenities including cardio and strength training equipment, fitness classes for all ages and abilities, a basketball/volleyball gym, walking track, climbing rock wall, game room, community meeting spaces, and an indoor aquatics center that includes a hot tub, lap lanes, zero-depth entry, waterslide and splash features.

Benefits include:

- **Generous paid leave**
- **Paid pension retirement**
- **Paid health insurance**
- **and MUCH MORE!**
- **Click [here](#).**

Qualifications and Requirements

Experience, Education, and Training

- Graduation from an accredited college or university with a Bachelor's Degree in Recreation, Physical Education, Business Administration, or a closely related area;
- Directly related experience in developing and supervising recreational programs may be substituted for the formal education requirement on a year-for-year basis;
- Experience must be commensurate with specialty program area required for current vacancy.

Licensing/Certification

- If operating a motor vehicle for the purpose of completing job duties, must possess a valid Motor Vehicle Operator's license;

PREFERRED

- Certified Parks & Recreation Professional (CPRP)

For more information on essential functions and other requirements, please see the [job description](#).

Equal Opportunity Employer/Disability and Vet

Individuals with disabilities should request reasonable accommodations in accordance with the Americans with Disabilities Act prior to testing or appointment. Proof of United States Citizenship/Authorization to Work in The United States as established by the Immigration Reform Act of 1986 is a condition of employment. Pre-employment drug testing is required.

All interested candidates **MUST** complete the City of Springfield on-line application in its entirety. The candidate profile must include all employment history with accurate and complete information prior to submission. **Resumes alone will not be accepted as the application**, but they may be submitted as supplemental documentation.